**International Forum on Quality and Safety in Healthcare**

**Abstract Proposal for Poster Display**

· **Abstracts must be submitted in English**

· **Abstracts must not exceed 700 words (not including the template text)**

· **All information (including tables) must be included in a single document**

· **Please ensure you save your document with a title that is only letters and numbers. Please do not include any symbols as you may have problems uploading this.**

· **By uploading your abstract you hereby agree to grant BMJ and IHI a non-exclusive licence on these terms [**[*see license*](http://internationalforum.bmj.com/poster-license)**].**

· ***If you are submitting an abstract to the Improvement Science and Research category, please only complete the relevant sections. Please do not complete section 3A or section 5. Please ensure to complete section 3B.***

**1) Background:**

· Describe the institution, department or community where the work was done

· Describe the team involved and the client/patient group that is the focus of your work

**2) Problem:**

· Outline briefly the specific problem or system dysfunction that you aimed to improve

**3A) - *(All categories EXCEPT Improvement Science and Research)* Assessment of problem and analysis of its causes:**

· Describe how you assessed the cause and extent of the problem

· How did you involve the relevant staff group(s) at this stage

· How did you disseminate the analysis of the problem(s) to the staff and to the patient groups involved

**3B) - *(Only complete if submitting to Improvement Science and Research category)* Your Improvement-related question**

· State clearly the research question the study was designed to answer and what is novel about the research conducted

**4) Intervention:**

· Describe your proposed intervention/change(s) to practice in sufficient detail so that others could reproduce it in their settings

**5) Strategy for change *(please ignore if submitting to Improvement Science and Research category)*:**

· Describe the process and timelines for implementing the change

· Outline how you involve staff groups to disseminate the change

· Outline the opportunities for feedback from the staff and patient groups involved

**6) Measurement of improvement:**

· Describe your approach to measuring the effect of the intervention/change

· (For Improvement Science and Research) Describe your study design - e.g. observational, quasi-experimental, experimental chosen for measuring the impact of the intervention on outcomes

· Include the analytical methods used and the results obtained

· *Please state clearly if you do not have final results available, but indicate any preliminary and anticipated final results*

**7) Effects of changes:**

· What was the impact of your intervention/changes?

· Describe how far this went to resolve the problems that triggered your work

· Describe the benefits, actual or anticipated, to client/patient care

· Outline the problems encountered during the process of change

· *If you are presenting longer-term follow-up results, indicate the factors that have led to sustained or spread of improvement over time*

**8) Lessons learnt:**

· Outline the lessons about the implementation of change that you have learnt from this work?

· What would you differently if you were starting again?

· *If your work is still in progress, indicate any anticipated challenges or obstacles for your project*

**9) Messages for others:**

· Describe the main message from your experience described here that you would like to give to others, or to receive support from others for?

· Describe the impact of your changes for clients/patients and for the health care system as a whole

**10)** **Please describe how you have involved patients, carers or family members in the project:**

· Outline any involvement from the start of the project through to the end

**11) Please declare any conflicts of interest below –** for example:who has funded your research; any other competing interest which could be connected with your work (for example, advisory roles or business interests)

**12) Ethics Approval:** If ethics approval was required for the work, please state if this has been obtained