

STEP 3: Check your details are correct on the Delegate Details page.
Amend if necessary. Click [Proceed](#).

Progress



Registration Contact's Details

* Title

* First name

* Last name/Surname

* Job Title/Position

* Company/Organisation

* Address line 1

Address line 2

* Town/City

* Postcode/Zip Code

* Country

* Contact telephone number

* Does the billing address differ to the above address Yes No

Customer PO Number

* Password

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Proceed

STEP 4: Unless you are planning to amend the days in which you are attending, please click [Proceed](#) to be taken to the Session Selection page.

Note - selecting additional days will affect the price of your registration.

Please select the day you wish to attend

Please note that the day booking options are as follows

- Wednesday only
- 2 day Registration (Thursday - Friday)
- 3 day Registration (Wednesday - Friday)

To de-select an option/day, please click on the relevant tick box.

Day	Attend
Wednesday 18 September	<input checked="" type="checkbox"/>
Thursday 19 September	<input checked="" type="checkbox"/>
Friday 20 September	<input checked="" type="checkbox"/>

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Proceed

STEP 5: Select your sessions

You have now reached the Session Selection page. A full list of session titles for each day will appear on your screen. You can either click on each session to find out more information or view the full programme [here](#). Once you have made your decision, please tick the sessions you wish to attend. Once chosen, click Next.

The screenshot displays a session selection interface for Thursday 19 September and Friday 20 September. Sessions are listed in a grid format with their respective times and titles. Each session includes a 'Book this' checkbox. The sessions shown are:

- 13:15 (Thursday 19 September)**
 - 13:15 - 14:30: **B2: Reducing overtesting and increasing value** (Book this)
 - 13:15 - 14:30: **B1: Medication safety through digital innovation** (Book this)
 - 13:15 - 14:30: **B3: Session to be announced** (Book this)
 - 13:15 - 14:30: **B4: Session to be announced** (Book this)
 - 13:15 - 14:30: **B5: Session to be announced** (Book this)
- 15:00 (Thursday 19 September)**
 - 15:00 - 16:00: **C2: Taking Charge: building leadership skills in informal leaders to enhance safety** (Book this)
 - 15:00 - 16:00: **C1: From diagnose and treatment to predict and prevent – how co-design work helps to transform a system** (Book this)
 - 15:00 - 16:00: **C3: Enhancing Psychological Safety in Academic Health Cluster – TeamSPEAK@ Programme** (Book this)
 - 15:00 - 16:00: **C4: Scaling down AND scaling up** (Book this)
 - 15:00 - 16:00: **C5: Session to be announced** (Book this)
- 16:15 (Thursday 19 September)**
 - 16:15 - 17:00: **Keynote 2: Session to be announced** (Book this)
- 09:00 (Friday 20 September)**

STEP 6: To confirm your session bookings, please click Complete Registration on the Booking Details page

Failure to do so will result in your changes not being saved and your record not being updated.

Description	Quantity	Unit price	Total
Monday Registration 10/09/2018	1	US\$530.00	US\$530.00
Tuesday - Wednesday Registration 11/09/2018	1	US\$1,050.00	US\$1,050.00
Discount: Earlybird discount	1	-US\$155.00	-US\$155.00
Monday-Wednesday	1		
		Total:	US\$1,425.00
		VAT:10%	US\$142.50
		Grand total:	US\$1,567.50
		Outstanding:	US\$1,567.50

Enter promotional code

Update

Available payment methods

Credit / Debit Card

**** Any changes made to the registration, if correctly saved, should trigger an *Amended Registration* email, which would be sent to the registration contact ****