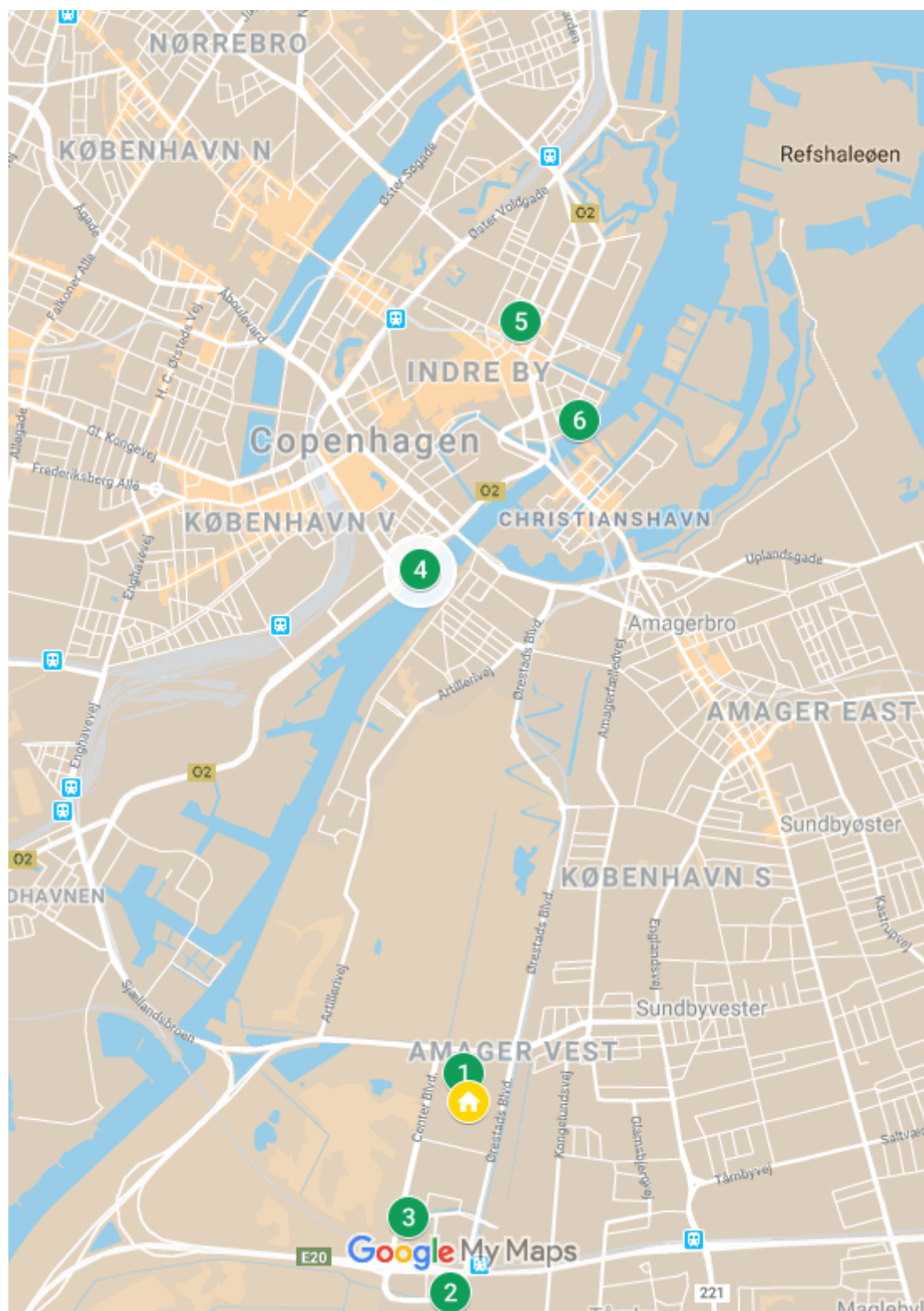




## Hotel Accommodation

As official housing partner for the International Forum on Quality and Safety in Healthcare, MCI the Netherlands has reserved a number of rooms in several hotels, carefully selected to serve your convenience. Down below, you will find six hotels, all located in Copenhagen, with a good connection either by foot or public transport. Reservations for all hotels can be made online. In addition, real-time availability and applicable rates of the hotels are shown online.

	<b>Hotel Name</b>	<b>Category</b>	<b>Room Rates From</b> (Including Breakfast and taxes)  *pre and post nights availability and rate upon request	<b>Distance to Congress Venue</b>
<b>1</b>	AC Hotel Bella Sky Copenhagen	4	DKK 1225	1 minute - Walking Distance
<b>2</b>	Crowne Plaza Copenhagen Towers	4	DKK 1495	20 minutes - Walking Distance 13 minutes – Public Transportation
<b>3</b>	Cabinn Metro	Non- Classified	DKK 650	11 minutes – Walking Distance
<b>4</b>	Copenhagen Marriott Hotel	5	DKK 1790	28 minutes - Public Transportation
<b>5</b>	Copenhagen Strand	4-Plus	DKK 1575	23 minutes - Public Transportation
<b>6</b>	Wakeup Borgergade	2-Plus	DKK 850	21 minutes - Public Transportation





## **Hotel Booking Conditions (Small Groups up to 15 pax)**

### **Room Rates**

All rates quoted are the lowest available for standard rooms during the period of the congress. Deposits are payable in DKK and prices all include all applicable taxes. Breakfast is included, unless otherwise mentioned. All taxes are subject to change. Remaining payments and personal accounts are payable directly at the hotel in DKK.

### **Conditions Small Groups - Early Bird reservations**

**Early Bird** rates reservation can only be made before **February 7<sup>th</sup>, 2020, 23.59 CEST**. To benefit from these rates, a deposit payment for the full stay must accompany your reservation. The deposit payment can be done during the online reservation process. Your booking will be confirmed upon receipt of your hotel deposit. Potential additional costs, such as mini-bar and telephone, must be paid directly to the hotel upon check-out.

In the event of modification, cancellation or no-show of an **Early Bird** booking, any deposits made towards MCI are **non-refundable**.

### **Conditions Small Groups - Flex reservations**

A deposit payment in DKK for the full stay must accompany your hotel reservation. Your booking will be confirmed upon receipt of your hotel deposit. Potential additional costs, such as mini-bar and telephone, must be paid directly to the hotel upon check-out.

Special requirements (as double room, twin room, smoking room) concerning the hotel rooms will be available upon request and cannot be guaranteed.

Standard check in time at hotels is 15:00 hrs. Check-out time is 11:00 hrs. Should you need a guaranteed early arrival (before 15:00 hrs) or a late departure (after 11:00 hrs.), an additional night is required to be booked and paid for.

### **Payment by credit card**

When paying by credit card, the total amount due for the hotel deposit are charged in DKK. The online reservation platform is a secured site. VISA, Eurocard/MasterCard and American Express are the only credit cards accepted. Please enter all relevant information on the registration form. Upon completion of the online reservation process, you will receive a paid invoice (receipt) by email. Payment via the online form by credit card is highly recommended as your hotel reservation is immediately confirmed. As from **April 1<sup>st</sup>, 2020** only payment per credit card is accepted.

### **Changes, Cancellation and no-shows**

Any enquiries or requests for additional information, modifications or cancellations to room reservations should be addressed to MCI by email ([BMJ-hotels@mci-group.com](mailto:BMJ-hotels@mci-group.com)). Please do not contact the hotel directly, as they will not accept any changes or cancellations made directly.

In case of a no-show, the hotel will guarantee your room until 11:00 the day after your check-in date. After this time, your reservation will be considered cancelled, the hotel can no longer guarantee your stay for the remaining nights and the above-mentioned cancellation fees will apply.

### **Cancellations Small Groups - Early Bird reservations**

In the event of modification, cancellation or no-show of an **Early Bird** booking, any deposits made towards MCI are non-refundable.



### **Cancellations Small Groups – Flex Rate reservations**

Cancellations are calculated on projected charges. In case of total or partial cancellation, refunds will be made according to the following schedule:

- From confirmation up to **December 31<sup>st</sup>, 2019**: 35% of the cancelled reservation value is non-refundable
- From **December 31<sup>st</sup> to January 30<sup>th</sup>, 2020**: 65% of the cancelled reservation value is non-refundable
- As of **January 30<sup>th</sup>, 2020**: 100% of the cancelled reservation value is non-refundable

#### Example of cancellation fees calculation

Room night of €100, - cancelled on 35% Cancellation period.

Room rate times percentage ( $100 \times 35\% = €35, -$ )

10 Rooms cancelled is  $10 \times €35, - = €350, -$  in cancellation fees.

In line with the cancellation conditions, there will be no reimbursements for 'no show' guests.

In case of a no show, the hotel will guarantee your room until 11:00 hrs the day after your check in date.

Changes requested to MCI Amsterdam after **March 30<sup>th</sup>, 2020** will be subject to an administration fee of **DKK 350** per change.

### **Registration number and Hotel voucher**

For your own convenience and to facilitate the reservation procedure, we kindly ask you to take note of your registration number and refer to this number in all correspondence with the Housing Bureau. Please bring the hotel voucher with you, as it will serve as proof of your reservation at the hotel and deposit.